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DEPARTMENT OF PUBLIC SOCIAL SERVICES

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January 24, 2007

TO: Each Supervisor

FROM: Bryce Yokomizo, Director

**SUBJECT: BOARD OF SUPERVISORS' MOTION: PROGRESS REPORT ON
LEADER STAKEHOLDER GROUP WITH COMMUNITY ADVOCACY
GROUPS AND THE EMPLOYEE UNION (BOARD ORDER #17 –
OCTOBER 25, 2005)**

This is to provide you with an update on our meetings with community advocacy groups and SEIU Local 660 members to collect and evaluate their recommendations for enhancements and modifications to the LEADER (Los Angeles Eligibility, Automated Determination, Evaluation and Reporting) System in anticipation of our pending reprocurement. This report has been reviewed by the representatives of the group and their comments have been incorporated.

The group includes staff and members from SEIU Local 660, members from community advocacy groups (ACORN, Asian Pacific American Legal Center, Hunger Action LA, Los Angeles Legal Aid Foundation, Maternal and Child Health Access, and Neighborhood Legal Services), DPSS departmental staff from information systems, program, and line divisions, as well as personnel from FOX Systems, Inc. The group has continued to meet since our last report and has held smaller workgroup meetings to discuss certain functional areas in greater detail, such as Notices of Action (NOA), historical data and training. The meetings have been extremely valuable for all involved and developed into a collaborative venue with everyone working toward a common goal of improving the effectiveness of the LEADER system and developing requirements for the new automated system.

The following is a recap of some of the group's accomplishments over the past twelve months.

- The Training Workgroup stakeholders have worked with the DPSS Academy staff in reviewing staff training curriculums to assist in the improvement of our staff's understanding of their job and the associated tasks that go along with it.
- Developed and updated an issues list to track concerns and requirements that the committee identified for incorporation in the Request for Proposal (RFP) for the new LEADER system.
- Notice of Action issues identified to date by the NOA Workgroup stakeholders have been resolved.
- An additional workgroup was convened to discuss issues surrounding History Records. The workgroup met several times and have resolved all outstanding concerns to-date.

While the requirements that the SEIU Local 660 and community groups wanted included in the RFP have been finalized, the meetings with the SEIU Local 660 and community will continue to be held. These meetings provide an effective forum for the community and SEIU Local 660 to provide input to the Department. Two of the workgroups created from these meetings continue to meet today to address any new or ongoing training and Notice of Action issues.

BY:rh

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors